



INDUSTRIA

COVID-19 HEALTH AND SAFETY PLAN



Industria cares about our clients, employees and vendors' health, safety and comfort. In light of the COVID-19 pandemic, we took the necessary measures and implemented protocol to protect everyone entering our facilities and using our equipment.

Please do not hesitate to share your thoughts, ideas and feedback by emailing us at info@industrianyc.com.



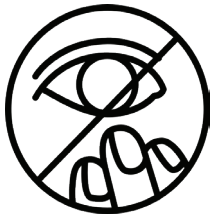
BEST PRACTICES



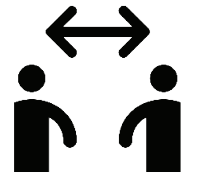
We ask that you wear a mask a face shield at all times.



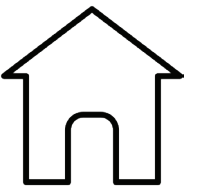
Remember to wash your hands with soap and water for at least 20 seconds often while on the premise.



Avoid touching your face.



Maintain a minimum distance of 6 feet from other people at all times.



Stay home if you have a fever, are experiencing symptoms of COVID-19 or have come in contact with someone presumed to be infected.



INDUSTRIA TEAM

- **Our team is trained and up-to-date with COVID-19 safety measures and protocols set forth by the Center for Disease Control ([CDC](#)).**
- **Our staff is required to wear all appropriate Personal Protective Equipment throughout the day, practice personal hygiene and social distancing.**
- **We have implemented mandatory daily health screenings and temperature checks for our staff. They are trained to self-monitor and will not be permitted on site if experiencing any symptoms of COVID-19 or have a fever exceeding 100.4°, following guidelines released by the [CDC](#).**
- **Workstation layouts are organized so that the social distancing of minimum 6 feet is respected among employees.**



STUDIOS

- **Industria Williamsburg offers 10,000 sq feet of modular spaces. Our air-walls allow you to create larger spaces by combining two studios together for greater social distancing.**
- **Our 39 South 5th Street studio is a private building with an independent entryway and separate entrances for each studio.**
- **All of our studios are street level, 3 of which have direct street access.**
- **Our 25 ft high ceilings offer more air circulation.**
- **Our HVAC system is brand new and highly efficient. Filters are frequently changed.**
- **All of our studios come with dedicated bathrooms which will allow your crew to frequently wash hands with soap and water.**
- **A hand sanitizing station is available for clients, staff, and vendors in the lobby area.**
- **Dedicated PPE disposal bins are located in each studio. Please discard masks, gloves, shields and other PPE equipment in those bins.**
- **Safety signage for best practices have been installed in all studios, bathrooms and common areas.**
- **Contactless “drop zones” are in place outside of each studio to minimize contact between staff and crew members. All requested equipment will be left in your “drop zone”. The same “drop zone” can be used for any equipment you wish to return once you’ve notified us.**
- **We’ve designated a pick-up and delivery area to limit contact.**
- **All packages and items delivered for you to the studio on the day of your shoot will be accepted by our team at the reception and brought to your studio’s “drop zone”.**



SANITIZING

- **Our maintenance team is trained and up-to-date with COVID-19 cleaning protocols as advised by the Center for Disease Control ([CDC](#)) and Department of Health ([DOH](#)). Studio(s) are thoroughly cleaned and disinfected.**
- **All of our cleaning / disinfecting / sanitizing products are [EPA](#) approved and meet the United States Environmental Protection Agency's criteria for use against SARS-CoV-2, the virus that causes COVID-19.**
- **Industria staff on site will conduct regular cleaning and disinfection of frequently touched surfaces in the common areas (such as door knobs, countertops, water fountains etc.). If you would like a sanitizing attendant to clean and disinfect your studio + bathrooms throughout the day, please inquire with our bookings team.**
- **We invested in a high power Ozone Generator machine to sanitize all rented gear and equipment. All equipment will be properly sanitized after each use (refer to next slide).**



OZONE GENERATOR

SANITIZING MACHINE

- **We are equipped with an ozone sanitizing device that is certified to disinfect and kill any dangerous airborne particles, viruses and bacteria in an indoor environment. All equipment requested will be sanitized using our ozone machine after each use.**
- **Ozone has been proven effective against COVID-19 and is a reliable disinfection method that allows in-depth sanitizing of equipment. Unlike other cleaning methods that will only disinfect top sides of objects, ozone will penetrate three dimensional interfaces where viruses and bacteria can live.**



COVID SCREENING

- **To do our part in preventing the spread of COVID-19 in our workplace, we are restricting access to this facility for anyone who may have recently been exposed to the virus. We are following the Center for Disease Control (CDC) guidelines to protect the public, as well as our employees, from the COVID-19 pandemic.**
- **Industria has implemented mandatory daily health screenings and temperature checks for staff and visitors upon arrival. Everyone entering the premise will be required to fill in a Visitor Screening Form as well as get their temperature taken before entering the building. Anyone that (1) has not reviewed and is not in compliance with the New York State COVID-19 travel advisory and/or has not where applicable completed the Traveler Health Form: <http://coronavirus.health.ny.gov/covid-19-travel-advisory> (2) has been (in the last 14 days) in close contact with anyone who is either confirmed or suspected of being infected with COVID-19, including anyone who was experiencing or displaying any of the known symptoms of COVID-19*; (3) has (in the past 14 days) tested positive to a COVID-19 test; (4) displays, or has (in the past 14 days) experienced or displayed any of the above symptoms * will not be allowed into the building. Disclaimer: the information collected in the Visitor Screening Forms will only be used in compliance with New York State Department of Health's COVID-19 protocol.**

BEFORE THE SHOOT



DAY OF THE SHOOT

- **Schedule your team to limit the number of people in the studio at a given time. Limit your team to essential crew only.**
- **Ask your crew and vendors to self-monitor for COVID-19 symptoms and require that anyone exhibiting a fever or any symptoms remain at home.**
- **Your team should arrive with all appropriate Personal Protective Equipment. Masks are required to enter our building and must be worn at all times.**
- **If your production requires sanitizing attendant(s) to be on site throughout your shoot, this service can be arranged with Industria at the time of the booking. Please inquire with our bookings team for details.**
- **All packages and deliveries must be sent on the day of your shoot to minimize handling of your items.**
- **Every visitor will be required to fill in a Visitor Screening Form and get their temperature taken by an Industria staff member upon arrival (please refer to “COVID SCREENING” slide for more info).**
- **Should you need it during your shoot, adequate supply of face masks, face shields, other PPE equipment, sanitizing wipes and sanitizing products will be available for purchase. These items will be billed as add-ons.**
- **Special masks with integrated shields are available for purchase for the hair and make-up artists. These items will be billed as add-ons.**
- **If you are planning on marking the floors with tape for social distancing, please DO NOT use gaffers’s tape as it damages our floors. Only painters’ tape is allowed on the floors.**
- **Please do not congregate in groups or loiter in the reception area.**

THANK YOU.

WE LOOK FORWARD TO WELCOMING YOU



ADDITIONAL RESOURCES:

CDC: Center for Disease Control and Prevention

WHO: World Health Organization

EPA: Environmental Protection Agency

NYSDOH: New York State Department of Health

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